

Introduction

This handbook has been prepared to acquaint you with the procedures and traditions at Spooner High School. The basic philosophy of our staff includes treating our students as developing adults. Along with increasing your knowledge and developing your skills, your major responsibilities while at S.H.S. will be to respect the other students, faculty and staff and to take responsibility for your actions. Spooner High School is a place where learning is paramount and respect for each other is basic.

As the new school year begins, we offer you these suggestions to assure success all year:

1. Respect and appreciate others, both students and staff. You have a right to a positive school environment that is free of harassment and conducive to learning. You have a responsibility to help create that environment for yourself and those around you. Respect the rights and the individuality of others. Self-respect and respect for others go hand in hand.

2. Make class attendance a top priority. That means getting to class on time and being ready to participate. It means keeping up with the work as you go and not putting it off until the last minute. It means investing time and energy on a daily basis for a long-term payoff.

3. Get involved in extra-curricular activities that you enjoy. They will add an extra dimension to your educational experience here at S.H.S. and besides that, they are fun. Don't just think about getting involved, do it. Spooner High School offers a variety of activities to satisfy your interests so take advantage of some of them.

4. Seek help when you need it, and don't put it off. Spooner High has a number of ways for students to get help with schoolwork and other problems. Your guidance counselor or administrators can help you find the right resources.

The mission of Spooner High School is to provide a disciplined, caring and educationally challenging environment which assists students in acquiring skills in personal responsibility, teamwork, critical thinking, scholastic and technological applications which in turn will prepare them to make positive contributions to the society in which they live. The faculty and staff at Spooner High School will help you accomplish these goals, but the ultimate responsibility is yours to take advantage of your opportunities.

Robert J. Kinderman
Principal

Jon M. Griffith
Assistant Principal

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After-Hours Supervision

Students are not to be in the school without faculty supervision including gymnasium, weight room, media center or computer rooms. Students should not be in these areas at any time without proper supervision.

Announcements

Announcements are read each day at the start of second block. Student announcements must have administrative approval prior to being included in the daily announcements.

AODA Policy

It is against school policy for anyone - students or staff - in school, on school grounds, or at school sponsored activities, to be in possession of or under the influence of alcohol, tobacco or other mood-altering drugs. Prescription medications are construed as exceptions to this policy, when used by the individual for whom they are prescribed, and in the manner prescribed.

All student medications are kept and administered by designated personnel. District medication forms are to be filled out by parents prior to the medication being brought to school. A log is kept for each student and the person administering initials under the appropriate date.

Athletic Policy

The opportunities that are available to students through our extracurricular programs add to the experiences that a student may have at Spooner High School. The following athletic activities are offered:
Fall: Boys Soccer, Cross Country, Football, Volleyball and Girls Golf
Winter: Boys and Girls Basketball, Hockey, Ski Club and Wrestling
Spring: Baseball, Boys Golf, Girls Soccer, Softball and Track
ALL athletes need to have a physical and/or parent permission card on file before they may participate in any practice or games. ALL athletes need to sign and turn in the Athletic Code for every sport, every year before that athlete may participate. A new activity fee must be paid before any athlete may participate in any game. A copy of the Athletic Code is included in this handbook.

Attendance Procedures

Excused absences are granted for reasons of personal illness or medical examination, illness or death in the family, family emergencies, religious holidays, court appearances, family trips, special events of educational value, approved school activities and special circumstances that have prior approval of the attendance officer.

Students are responsible to make up missed class work within a time equal to the number of days absent plus one. Students are expected to fulfill long-term assignments and pre-scheduled tests as originally scheduled or immediately upon the student's return. After any absence, it is the student's responsibility to make the initial contact with his/her teacher(s) to determine make-up assignments and schedule times for taking any tests missed. If work is not completed on time, it will not be accepted for credit and the student will be given a zero.

Absenteeism from school for reasons other than those cited, shall be regarded as unexcused.

Parents are asked to call the school office by 8:30 a.m. to report the absence and state the reason. High School: 635-2172

If a student is not present and the reason for absence has not been reported, school personnel will try to contact the parent/guardian. Parents or guardians are expected to provide a written explanation of absences at the time the student returns to school.

A student (including seniors) must be in compliance with attendance requirements of Spooner High School, which allows 10 excused absences during the school year. Absences in excess of 10 days if excused with a medical excuse are acceptable. Other excessive absences must be referred to Mr. Kinderman or Mr. Griffith for consideration of extenuating circumstances.

All attendance issues will be dealt with in accordance with district policy.

The student and/or parents are subject to, but not limited to:

- Notification for Truancy
- Referral to Washburn County Sheriff Department for truancy
- Referral for evaluation
- Detention
- Referral to the Washburn County Department of Human Services

Building Hours

The school office will be open to students from 7:45 am to 4:30 pm daily. Teachers are in the building from 8:00 am to 3:45 pm and are available for student and/or parent conferences with instructional and/or guidance staff. Pre-conference contact should be made by students and/or parents to establish conference purpose, participants, time, and place.

Bus Ridership

All students riding buses are expected to practice safe and courteous conduct at all times including coming to, waiting for, riding on and leaving a school bus. Students are also responsible for following

correct procedures relating to field trips or other school-sponsored trips. Students are to ride only their assigned bus. All general rules conduct and safety apply while on the school bus. Follow the instructions of the bus driver at all times and create no disturbances on the bus that may distract the driver's attention. Students with minor offenses (swearing, horseplay, being out of their seat, etc.) or major offenses (fighting, disrespect toward driver, harassment, etc.) will go through the Spooner School's Transportation Policy which will include bus suspensions.

Cell Phones

Cell phones may not be used in school from 8:00 a.m. to 3:30 p.m. During the school day they must be turned off so as not to disturb the educational environment.

Closed Campus

Spooner High School is a closed campus for Freshman students from the time they arrive at school until they leave for the day. This includes lunch time. The exception at lunch time is for those students going to their home or to have lunch with their parent. This exception requires a parental request by the student's own parent for this purpose, to be approved by the Principal or Assistant Principal. Students leaving campus without permission are truant under the Washburn County Truancy Ordinance and truancy will be filed. This results in a fine as well as demerits issued at school.

Computer Usage

The School District of Spooner adopted a Computer and Internet Conditions, Rules and Acceptable Use Agreement that clearly delineates the regulations regarding computer usage at Spooner High School. A signed agreement can be picked up in the Media Center and must be turned in prior to student usage and the student's password being turned on.

Dance Guidelines

1. Dances will be supervised by club sponsors and other staff members as arranged.
2. Any student leaving a dance will not be readmitted.
3. Each student will be limited to one guest. Out-of-school guests must be registered in the office for approval in advance. Guests will not be allowed to attend an event without the Spooner High School student being in attendance at that event. Spooner High students are responsible for their guests' behavior. Guests are to be governed by the policies set forth in this handbook.

4. Students who are absent from school the day of the dance will not be admitted unless cleared by the office beforehand. (Example: A student who visits a college on Friday and is gone all day may attend the dance.) Suspended and expelled students are forbidden to attend school dances.
5. Anyone known to be drinking prior to arrival will not be admitted to the dance. Parents will be notified.
6. All school policies will be in effect at all dances.

Discipline Process

In order for any organization to function efficiently, it is necessary to abide by codified regulations. A school is no different. The rules at S.H.S. are set up so that you, the student, may pursue your educational objectives in a safe and orderly climate. As developing adults, all students are expected to honor the regulations. Disciplinary action as determined by the school or teachers may be taken for the following student actions:

- Careless driving or improper parking
 - Possession of a beeper, pager or portable phone
 - Cheating
 - Extortion/Intimidation
 - False Alarm
 - Skateboarding on School Property
 - Gang-related Activities
 - Possession and/or Use of Tobacco Products
 - Possession of Weapon(s)/Explosive(s)
 - Possession/Use of Illegal Substances (drugs, alcohol) and/or Drug Paraphernalia
 - Unexcused Absence or Tardiness
 - Un-served Detentions
 - Use of Language that is Disparaging or Demeaning
 - Use of Obscene Drawings, Gestures, Language and/or Writing
 - Willful Damage or Vandalism to Property
 - Miscellaneous Offenses including but not limited to: failure to make academic progress, gambling, harassment, hazing, indecent exposure, possession of pornographic material, refusal to clean up trash or refusal to identify oneself to authorized personnel.
- In addition, students are not to use or be in possession of laser pointers or other disruptive items.
- Actions may include Verbal Reprimand, parent notification, referral to administration, suspension of privileges, detention, referral to law enforcement officials, referral to social services, suspension, expulsion and/or demerit(s).

Note the following demerit policy:

1. Three demerits accumulated from any teacher shall result in detention being assigned.
2. The progression of discipline referrals shall be handled as follows:
 - 1st 3 demerits = 1st detention
 - 2nd 3 demerits = 2nd detention
 - 3rd 3 demerits = 3rd detention
 - 4th 3 demerits = 1st out of school suspension
 - 5th 3 demerits = 2nd out of school suspension
 - 6th 3 demerits = 3rd out of school suspension
 - 7th 3 demerits = 4th out of school suspension
 - 8th 3 demerits = Pupil will appear before the Board of Education for consideration of expulsion. The student will be suspended out of school until such hearing takes place.

NOTE: At the end of the 1st semester, all students will have their accumulated demerits reduced by 50%.

Grade Checks

Grade checks will be done on Freshman and Sophomore students on the 15th of every month. A letter will be sent to parents of students not passing. If grades are not brought to passing, a meeting with the parents and student will be scheduled with a counselor.

Grade Point Average

Students in the top six in each class are not given an exact rank until after the end of the first semester of their senior year. At that time, the formula

$$\frac{(*\#Weighted Cr.)(Weighted GPA)+[24-(*\#Weighted Cr.)][Reg. GPA]}{24}$$

will be used to determine the official GPA and rank.

*A maximum of 6 may be used for the number (#) of weighted credits in the above formula but all weighted classes are used to determine the weighted GPA and all non-weighted classes are used to determine the regular GPA.

Grade Point System

	Honors Semester	Regular Semester	Basic Semester
Letter Grade	Reg 1.250	Reg 1.000	Reg 0.75
A	5.000	4.000	3.000
A-	4.584	3.667	2.750

B+	4.166	3.333	2.500
B	3.750	3.000	2.250
B-	3.334	2.667	2.000
C+	2.916	2.333	1.750
C	2.500	2.000	1.500
C-	2.084	1.667	1.250
D+	1.666	1.333	1.000
D	1.250	1.000	0.750
D-	0.834	0.667	0.500
F	0.000	0.000	0.000

Graduation Requirements

General graduation requirements are that students need 26 credits to graduate.

There are specific credit requirements including:

English (4 credits)

Required English classes include:

½ credit of English in each grade 9, 10, 11, 12

Social Studies (3 ½ credits)

Science (3 credits)

Mathematics (2 credits)

Vocational (1 credit)

Courses to be selected from the elective courses from the agriculture, business education, family and consumer education, and industrial arts curriculum.

Physical Education (1 ½ credits)

½ credit required of all students in grade 9, 10, 11

Computer Science (½ credit)(grade 10)

Work Place Readiness (1/4 credit)

There are specific course requirements in many curricular areas.

A full-time student must take between seven and eight credits per year.

See your counselor or course description book for specific details.

A student must be “In Good Standing” as a requirement for graduation.

A senior with excessive absence is not considered in good standing and is placing their potential graduation in jeopardy.

Hall Passes

Students are not permitted in the hallways during class time unless they have a written pass, or are under the direct supervision of a teacher.

Students are encouraged to plan their day to allow for visits to lockers and restrooms before and after school, during lunch and between classes. A student will need a pass to go to the IMC, a teacher’s room, the office, etc. during a period. Passes from class should be written in

the student's own handbook on the appropriate date. Any staff member has the right to check passes. Teachers are restricted to allowing no more than one person from a class on a privilege pass (drink, bathroom, etc.) at any given time.

Harassment

Students have the responsibility to treat each other and groups with respect and dignity. Students have the responsibility to refrain from conduct that does not respect the rights, opinions, differences and status of others.

Any individual who is harassed by another individual may be brought before the Board of Education to face a hearing to determine whether or not the harasser shall be expelled or suspended from attendance for a period of time commensurate with the severity of the offense.

Students wishing to file a complaint may submit an application to the office within 20 days of the incident. Forms are available in the office.

Honor Roll Criteria

Students receiving a grade point average of 3.667 or above in any term will be on the "A" honor roll. Students with a grade point average of 3.000 – 3.666 will be on the "B" honor roll.

Incomplete Grades

Any student receiving an incomplete at the end of a course of study must complete the required work within three weeks of the incomplete being recorded. Failure to do so will result in a grade of F replacing the Incomplete. Only if prior arrangements are made with the High School Principal before three weeks has lapsed will any extension be considered.

Injuries and Illnesses

If a student is injured or becomes ill at school, she/he should report it to a teacher, an administrator, or the school nurse immediately. Do not leave school without permission. Students abusing hall passes may not be allowed future passes.

Leaving School Without Permission

Wisconsin statutes require that students between the ages 6 and 18 attend school regularly during the school term. Students absent from class without authorization are considered truant and are subject to disciplinary action including but not limited to parental notification, detention, restricted privileges, suspension, referral to Department of Human Services, and expulsion.

Lockers and Other School Property

Lockers, desks, books and other equipment loaned to students remain school property while in possession of the student. School property is provided for the convenience of the student and shall be used only for authorized purposes. Students will be expected to reimburse the school district for damage to school property, or for the loss or theft of such property. Open pop and/or other drink containers are not allowed in student lockers. During the course of the school year, school personnel hear many reports from students or parents regarding items which may have been stolen at school. On some occasions, the items are found later. Many times, the disappearance of the items is the result of carelessness on the part of the owner. Student lockers have locks to help insure security. It should be noted that these locks are for the protection of the students' private property. Since lockers are part of school property, school officials reserve the right to inspect any or all lockers. Lockers will be checked from time to time for controlled substances. This will be done without prior notice working in conjunction with local and county police authorities and K-9 units. Locker checks/clean-outs will be done quarterly. To further help protect student property, we offer the following suggestions:

1. Mark all personal property with your name in indelible ink.
2. Do not bring large amounts of money or other valuable items to school.
3. Keep your locker closed and locked unless you are present.
4. Report to the office any lockers or locks which do not function properly.
5. Report any lost or stolen items to the office as soon as possible and check the "found" items in the office.
6. Students will be responsible for locker damage/vandalism.
7. Lockers will not be assigned to students with outstanding bills.
8. Students shall only use that locker which is assigned to them by the office. Any changes must be pre-approved by the office.

Lost Handbooks

Students are reminded to write their name in their planner in the appropriate place. The student planner, in addition to being used as a planning and scheduling device, will serve as the place for teachers to write hall passes for students. A limited supply of extra handbooks has been ordered, and if a replacement is needed, one may be purchased in the supply office while there are some available.

Lunch Procedure

The Spooner School District provides a quality lunch program at a competitive price that is readily available to all students. The cafeteria is an extension of the classroom, and all general rules of conduct and safety apply. Students in the cafeteria are reminded to:

Keep the cafeteria lines orderly

Always use a tray

Keep milk cartons, food and waste paper on the tray

Dispose of trash in the proper receptacles

Keep the cafeteria neat and orderly

Do not remove French fries and eating utensils from the cafeteria.

Students may not be south of the pay telephones in the main building or south of the vending machines on the lower floor during the lunch period.

Media Center Guidelines

The media center hours are Monday - Friday from 8:00am to 4:00pm and till 5:45pm on Wednesday when tutoring.

No food or drink will be allowed in the MC at any time.

Students must present a pass when entering to the front desk and get one before leaving the MC.

Students are responsible for any items damaged or not returned.

When the MC is reserved by a class, students not in that class will not be allowed to stay - only to drop off or pick up an item, unless given permission from the MC staff.

All items must be checked out before leaving the MC. See the "Computer Usage" section for computer use.

Off-Campus Passes

Students will be allowed passes off campus only for legitimate urgent reasons and only with written permission from parents. Students will be allowed only one off-campus pass per week and the time allotted for off campus business may be limited. High school students are not allowed without permission in middle school areas.

Parent-Teacher Conferences

Parent-Teacher conferences will be held during the fifth week of each term. Parents are encouraged to call to schedule individual conferences with teachers at any time.

Personal Dress

Students will be appropriately dressed at all times. Personal appearance should not disrupt the educational process, call undue attention to the individual, violate federal, state, or local health and obscenity laws, or affect the welfare and safety of the student or his/her classmates. Specific dress rules include:

1. No spaghetti straps. All shoulder straps must be a minimum of 1 ½ inches in width.
2. No cleavage, midriff or back may be exposed.
3. No tops cut low under the arms that may expose under garments may be worn.
4. No inappropriate wording or symbols, pictures, etc., on any article of clothing including, but not limited to, sexual orientation, alcohol, drugs or tobacco, or material offensive to others. Inappropriate clothing will be at the determination of the Principal or Assistant Principal. If you have a questionable item, **ask before you wear it.**
5. Pants must be worn so that undergarments are not exposed (or the lack thereof). Pants that require continuous hitching up are not acceptable.
6. Hats are not to be worn in school.
7. Wallet chains, spiked bracelets, neck chokers, etc., are not allowed.
8. There shall be no skin visible between the top of pants, shorts or skirts and at the bottom of the upper body garment.

Alternative appropriate clothing will be available from Mr. Kinderman or Mr. Griffith in the high school office for use by those students wearing inappropriate attire to school.

Personal Music Systems

Personal Music Systems are not allowed on a student during any class time. They must remain in a locker or vehicle and may only be used before 8:00 a.m., during lunch, or after 3:30 p.m.

Physical Display of Affection

Students are to refrain from embracing, kissing, and other overt displays of affection, which may be interpreted by others as undue familiarity and improper decorum in a school setting. Consequences range from verbal warning to demerits.

Planners

All students must have their planner with them throughout the day. This planner must be signed by a teacher any time the student is leaving the classroom.

Radios, Tape/CD Players, Phones and Electronic Devices

Radios, tape, CD players, electronic games beepers and cell phones have the potential to be a disruption in the school environment. Therefore, these devices must be kept in your locker or, preferably, left at home, and may not be played or used during the regular school day. These electronic devices will be confiscated and returned at the end of the school day for a first offense. Further violations will result in progressive disciplinary action.

Report Cards

Report cards will be distributed to students in SPP one week following the end of each term except for fourth term. Those report cards will be mailed home.

Schedule Changes

Teaching assignments, class offerings and the master class schedule are all developed from the pre-enrollment requests that students make in the spring. Therefore, it is important that students do a great deal of serious planning in the spring when they request their courses for the next year. Student initiated schedule changes will be made only during the first three days of a term. A legitimate reason must be presented for the change. Such reasons could include a change to meet graduation requirements, a change because the student is academically misplaced, or a change because of extenuating circumstances, which must be approved. Extenuating circumstances do not include not having any friends in the class or not liking the teacher.

Skateboarding

All students are not allowed to skateboard on school property. This includes before school and after school.

Snow Emergency

At any time during the school year when it is questionable as to whether school or an activity will be called off, please listen for an announcement of the fact over WAQE 97.7, WJMC 96.3, WHSM 101.1, WGMO 95.3, WRLS 92.3, and WCSW AM 940. Please do not call the superintendent, principal, assistant principal, teachers or the school.

Student Parking Lots, Sidewalks

Spooner High School provides a limited number of parking spaces for students. These spaces are located on the East side of the high school

off of College Street. Students require a parking permit and need to park headlights forward into open stalls. Students are reminded that these parking spaces are a privilege and that this privilege may be revoked. Students are reminded to drive safely and to obey all traffic laws.

As part of Spooner School District Property, student parking lots will be checked from time to time for the presence of controlled substances. Parking lot checks will be conducted by the High School Principal and the Assistant Principal in conjunction with local, county and state police authorities including K-9 units. These checks shall include an external vehicle inspection of all vehicles in these parking spaces as well as stringent invasive vehicle checks if warranted based upon the finding of police and K-9 units.

Student Use of Copy Machines

There is a copy machine available for student use in the Media Center. The cost of copies is 5 cents per copy.

Telephone Services

A public telephone in the main second floor hall is for student use. If a telephone is discovered to be out of order, please report it to the office immediately. There will be no student usage of the office telephones except for official business. Telephone messages to students will be limited. Only in emergency situations will office personnel interrupt classes to deliver messages and only messages from parents and employers will be accepted by office personnel. Students will not be called out of class to accept telephone calls.

Transcripts

Transcripts needed for transfer, military use, scholarship consideration, college applications or prospective employer information may be requested from the office. A senior who is accepted to one or more colleges should request his/her supplementary transcript of final grades be sent to the college where he/she plans to enroll. Other colleges that have accepted him/her should be notified of this final decision. No transcript will be released until all bills have been paid and the student has signed a release.

Transportation

When Spooner students are attending a school-sponsored activity, they must ride to and return from the activity with the staff member and vehicle provided by the district. A student may ride home from an event with a direct family member if arrangements are made in writing

prior to the activity with a written request from the parents to the Principal or Assistant Principal.

Parents should estimate as close as possible to the return time of school buses or vehicles from an evening activity so as to allow students to be picked up shortly after their arrival back to town.

Visitors to School

In a continuing effort to keep Spooner High School a safe and orderly place that is free of as many distractions as possible, all visitors to S.H.S. during the school day are required to report to the office and receive permission to remain in the school or on campus. Building passes will be issued to approved visitors only. Students from other high schools are not allowed to visit during regular school hours unless they are conducting official business. Students have a responsibility to identify themselves when requested by authorized personnel.

Statement of Non-Discrimination

It is the policy of the Spooner School District that no person may be denied admission to any public school in this district or be denied participation, be denied the benefits of, or be discriminated against in any curricular, pupil service, recreational, or other program or activity because of the person's age, religion, arrest or conviction record, sex, race, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability or handicap.

Student Name:

Spooner High School Rails

500 College Street
Spoonerville, WI 54801

Telephone: (715) 635-2172
Fax: (715) 635-7074

Robert J. Kinderman
Principal

Jon M. Griffith
Assistant Principal/Athletic Director

ATHLETIC CODE SPOONER HIGH SCHOOL

I. Athletic Program Philosophy

The athletic program for Spooner High School is an important component of the curriculum. It is for voluntary participation and to participate is a privilege. As a privilege, students involved in the athletic program are required to abide by the rules and regulations set forth by the school district, both within and outside of athletic participation.

The athletic program provides opportunities that may not be duplicated in other school activities. While it does provide recreational opportunities, these shall be secondary to academic educational value. Extracurricular programs including athletics shall not interfere with a student's academic program, which shall be the primary consideration if conflict does arise. All students participating in the Spooner School athletic program will adhere to this athletic code and its components or forfeit the privilege of participating in it.

II. Spooner High School Interscholastic Sports Non-Discrimination Title IX Compliance

Spooner High School is a member of the WIAA and participates in the WIAA tournament structure. It is the policy of the Spooner School District not to discriminate on the basis of sex in its educational programs, activities or employment policies. Inquiries regarding compliance with Title IX may be directed to Spooner High School Associate Principal at 500 College Street, Spooner, WI 54801 or (715) 635-2172.

III. Spooner High School Sponsored Interscholastic Sports

- A. Fall - Boys: Cross Country, Football, Soccer
 - Girls: Cross Country, Golf, Volleyball

- B. Winter - Boys: Basketball, Hockey, Wrestling
 - Girls: Basketball

- C. Spring - Boys: Baseball, Golf, Track & Field.
 - Girls: Soccer, Softball, Track & Field

IV. General Responsibilities of Athletes

An athlete must accept certain responsibilities. Therefore, it is required that:

A. All student athletes must adhere to the policies of the Spooner Senior High School Student Handbook. Athletes who violate provisions of either this code and/or the senior high school handbook are subject to the penalties outlined in each code.

B. The athlete must follow WIAA and Spooner School District eligibility rules.

C. The athlete must demonstrate conduct in accord with the ideals, principles, and standards as listed in this Athletic Handbook and the WIAA.

D. The athlete must be responsible for all school equipment issued to him/her. The athlete must pay for all equipment not returned at the end of the sports season. He/she will pay the cost of replacing the item.

V. Length of Suspension

A. Due to the different lengths and number of the athletic seasons for each individual sport, game suspensions have been divided into two categories.

TYPE A – Football, Cross Country, Track & Field.
(1 game suspension)

TYPE B – Volleyball, Soccer, Golf, Basketball, Wrestling, Hockey,
Baseball & Softball.
(2 game suspension)

B. Some suspensions are based on the percentage of the season the athlete is involved in.

C. Some suspensions may be modified due to the honesty of the individuals.

VI. Specific Eligibility Requirements of an Athlete

A. Athletes must have a passing grade in all classes. Determination of a passing grade will be made by the athletic director on the 5th week of each quarter. Any failing grade will result in a minimum of 1 game suspension from competition and until such time as the grade becomes passing. Any athlete receiving a grade of an “F” shall be suspended for 1 game if they are participating in a type A team, 2 games if they are participating in a type B team, the next competition they will be involved in. Any athlete dropping a class with an “F” at the time of the drop will be suspended for the next competition they will be involved in.

* Any athlete placed on academic suspension may enroll into a tutoring program until such time as the grade becomes passing.

B. Students who lose scholastic eligibility at the end of the fourth quarter will be required to regain eligibility during the first quarter of the next year. It is recommended that Fall Coaches check their athletes 4th quarter report card.

C. Athletes cannot compete more than four years in any sport in grades 9-12.

D. Athletes cannot receive any equipment or participate in any team function until the school has a physical examination card attesting to physical fitness as determined by a licensed physician, and a signed parent permission card on file for the current season.

E. Students MUST be in school the entire school day of a game, contest, practice, or performance, in order to participate; except with approved absences such as doctor appointments, funerals, emergencies, or approval from the Athletic Director.

F. Receiving more than **nine demerits** in any semester shall be:

a) Suspended from 1 game if they are participating in a type A team, 2 games if they are participating in a type B team after the 10th demerit is received. Practice is required during this suspension period with the exception of detention time and/or out of school suspension time, which is assigned.

b) Upon resumption of competition, any athletes receiving a **14th demerit** shall be suspended from all competition for **50%** of the current athletic season. Practice is required during the suspension period with the exception of detention and out of school suspension time, which is assigned.

c) Any student receiving **24 demerits** in any given semester is ineligible to participate in the athletic program for a period of **one full year** from the date on which the 24th demerit is received.

Students participating under F a), F b), must complete the practices of the sport they are participating in at the time of being suspended. If not, this suspension is advanced to the next sport they choose to participate in.

G. Any athlete found to be in possession of or using alcoholic beverages or tobacco products, in any form, or **found to be present at a party** or social gathering or at which alcoholic beverages are being consumed by under-age

individuals, shall be considered in violation of this Code. Any athlete found to use, consume, possess, buy, sell, or give away any controlled substance or illegal drugs (including look-alikes) shall also be considered in violation of this Code.

a) **First Offense:** The athlete will be suspended for a minimum of 30% of the contests in the sport they are involved in.

b) Any portion of the suspension not completed during a season will be applied to the next sport in which the athlete participates.

c) An athlete who is found in violation of the alcohol, tobacco, and illegal drug use section of the code may, for a first offense only, may have the 30% penalty reduced by half if they choose to participate in an AODA program of counseling as set forth by the AODA coordinator and athletic director.

d) **Second Offense:** For a second offense of part G above, the athlete will be suspended for an **additional 50%** of the contests of the sport they are involved in. Any portion of the suspension not completed during a season will be applied to the next sport they participate in.

e) **Subsequent Offenses:** On subsequent offenses, the athlete will be suspended for **one full year** from the date of subsequent infractions

H. Any willful misconduct while involved in an actual athletic contest, the enforcement period being the time the athlete reports to the team area, i.e., gym, bus, locker room, etc., until such time they depart from said area at the conclusion of the contest shall result in penalization as set forth for substance abuse. If, however, the nature of the offense is deemed severe, then the H.S. Athletic Director and Principal may assign a penalty as they believe commensurate to the severity of the misconduct. I. Athletes are public figures, representatives of the District, and serve as role models for others. The team, its coaches, the school and the community are judged by the behavior in public of the individuals representing them. Therefore, in addition to the requirement that each athlete comply with the specific rules set forth in this Code, each student athlete shall be expected to exercise reasonable citizenship. Any athlete conducting him/herself in a manner unbecoming an athlete or who is convicted of a violation of any state criminal law, whether a misdemeanor or a felony, or who has violated any county or municipal ordinance or regulation enacted for the protection of the public or for its peace and good order, which statute, ordinance or regulation imposes any penalty, including but not limited to jail time, monetary penalty or forfeiture, if such conduct or violation is found by

the Athletic Council to be conduct unbecoming an athlete and of such a serious nature as to affect the operation and functioning of the school system or of any of its athletic programs, shall be subject to sanctions under this Code commensurate with the severity of the misconduct.

J. Hazing and harassment are not tolerated at Spooner High School. Athletes who harass or haze other students and/or athletes may shall result in penalization as set forth for substance abuse policy and if the nature of the offense is deemed severe, then the H.S. Athletic Director and Principal may assign a penalty as they believe commensurate to the severity of the misconduct.

K. Nothing in this Code shall be deemed to prevent a coach from establishing additional rules concerning student conduct during the designated season for a given sport, however this additional rules shall not differ from elements in this code all ready in place. Any rules established by the coach must be in writing and furnished to the athlete and after prior approval of the athletic director. Student compliance with any rules established by the coach are required to maintain eligibility in that sport. It shall be the coach's prerogative to cut or suspend from the team any student who violates any such rule(s) or who is otherwise a demoralizing influence or a detriment to the objectives of the coach.

VII. Report Procedure for Code Violations

1. Athletic code violations may be observed or reported by administration, faculty, parents, students, or community members. Suspected violations reported by school or non-school personnel should include a written report including the date, time, place, individuals involved, and description of the incident. When appropriate, the anonymity of the informant will be maintained.
2. Interviews with the athletes and/or guardians will begin promptly upon notification of the violation. The athlete and their guardians will be notified of the accusation within five school days of receipt of the report.
3. If it is determined that the violation is substantiated, the athletic director will immediately impose the appropriate penalty.

VIII. Process/Procedures for Violation of SHS Athletic Code

The parent(s)/guardian(s) or athlete may appeal this decision in writing to the District Administrator within five (5) school days after the decision of the Athletic Director. Within five (5) school days of receipt of the written appeal, the District Administrator or his/her designee will arrange a meeting between the appropriate parties to review the suspension, which shall remain in effect notwithstanding the appeal unless and until it is subsequently overruled. This meeting will be conducted by the District Administrator or his/her designee and he/she will be assisted by the athletic council which will include the Principal, a school board member and a head coach of an unrelated sport. At this meeting, the athlete will be provided the opportunity to present evidence on his/her behalf and to challenge evidence that has been presented. A summary of the meeting, including the decision made, will be put in writing by the person conducting the meeting. A copy of the summary will be sent to the athlete and his/her parent(s)/guardian(s) within three (3) school days after the meeting has been held. This decision shall be considered final for all purposes.

IX. Student Travel

Athletes are required to ride the school-sponsored bus to and from the athletic contests.

Under extenuating circumstances an exception to this rule will be considered if the parent/legal guardian completes a travel release form and submits it to the coach for approval. Release to an authorized adult other than a parent or legal guardian must be prearranged in advance with the athletic director. **Students may not be transported by other students.** All students not transported by the school district to or from an activity will need a note from their parents, signed by the athletic director and given directly face-to-face to their respective coach before they are excused.